

ABSECON BOARD OF EDUCATION
Regular Board of Education Meeting
Tuesday, January 23, 2024
Cafetorium

A. MEETING CALLED TO ORDER

B. FLAG SALUTE

C. SUNSHINE LAW - This meeting is being held in compliance with the Sunshine Law, in that a notice was posted with the City Clerk, and on the Bulletin Board in the City Hall, and the newspapers were notified. A mechanical device will be used to record these proceedings.

D. ROLL CALL - THE ABSECON BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

E. MINUTES -

a. MOTION TO APPROVE Minutes of Board Meeting held on December 19, 2023.

b. MOTION TO APPROVE Executive Session Minutes as read, of the Board Meeting held on December 19, 2023.

c. MOTION TO APPROVE Minutes of Board Meeting held on January 4, 2024 as amended.

d. MOTION TO APPROVE Executive Session Minutes as read, of the Board Meeting held on January 4, 2024.

F. CORRESPONDENCE:

G. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

H. MONTHLY DEPARTMENT REPORTS

- ★ Superintendent
 - Cooper Levenson Holiday Card Art Contest
 - Susan Jamison Retirement
 - SSDS Report Period 1 Presentation
- ★ Marsh
- ★ Attales
- ★ Special Services
- ★ Curriculum
- ★ Facilities Committee
- ★ Technology
- ★ Safety & Security
- ★ Enrollment - 929
- ★ Delegate to NJSBA

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I. EDUCATIONAL POLICIES COMMITTEE:

1. HIB Reports -

- a. HIB Reports: January 2024
HAM: 5 Reported 0 Confirmed
ECA: 2 Reported 0 Confirmed

J. PERSONNEL:

- 2. Resignation - Upon the recommendation of the Superintendent, the committee moves to accept the resignation of Brianne Graichen, Instructional Assistant, as of February 2, 2024.

3. New Hire -

- a. Upon the recommendation of the Superintendent, the committee moves to approve Margot Rivera as a Bus Driver at a prorated annual salary of \$32,500 from January 22, 2024 to June 30, 2024.
Employment is provisional pending employment history and background check
- b. Upon the recommendation of the Superintendent, the committee moves to approve Jefferson DeJean as an Instructional Assistant at a prorated annual salary of \$23,007 on Step 7 of the salary guide from January 24, 2024 to June 15, 2024.
Employment is provisional pending employment history and background check
- c. Upon the recommendation of the Superintendent, the committee moves to approve Irma Poblete-Sevillano as a 93% Instructional Assistant at a prorated annual salary of \$18,555 on Step 1 of the salary guide from January 24, 2024 to June 15, 2024.
- d. Upon the recommendation of the Superintendent, the committee moves to approve Michelle Dellavedova as a Substitute Teacher at a rate of \$106 per day from January 18, 2024 to June 15, 2024.
Employment is provisional pending certification verification, employment history and background check

- 4. Medical Leave - Upon the recommendation of the Superintendent, the committee moves to ratify the extended medical leave of employee #37846581 from January 2, 2024 through March 30, 2024.

5. Maternity Leave

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- a. Upon the recommendation of the Superintendent, the committee moves to approve the maternity leave of employee #39778667 as of February 2, 2024 with an estimated return date of June 1, 2024.
 - b. Upon the recommendation of the Superintendent, the committee moves to approve the maternity leave of employee #67004465 as of May 28, 2024 through June 30, 2024.
6. Administrative Leave - Upon the recommendation of the Superintendent, the committee moves to ratify the Administrative Leave of employee #37787421 as of January 19, 2024, pending results of investigation.
 7. Transfer - Upon the recommendation of the Superintendent, the committee moves to approve the transfer of Danielle Melder from Preschool Teacher to Second Grade Teacher as of February 1, 2024.
 8. Amended Motion - Upon the recommendation of the Superintendent, the committee moves to amend motion J3f on the November 28, 2023 agenda to read as follows:

Upon the recommendation of the Superintendent, the committee moves to approve Emily Higbee as a Long Term Substitute Teacher at a prorated salary of \$57,491 on step 1 of the BA salary guide starting January 24, 2024 until June 15, 2024, or last calendar day of school. [11-120-100-101/11-130-100-101]
Employment is provisional pending certification verification, employment history and background check

K. CURRICULUM:

9. Homebound Instruction - Upon the recommendation of the Superintendent, the committee moves to approve the Homebound Instruction for SID# 9719327767 for 10 hours per week, over no fewer than three days, beginning January 25, 2024, through eligibility determination and special education program placement.
10. Spring Musical - Upon the recommendation of the Superintendent, the committee moves to approve the following staff as Event Assistants during the Spring Musical on February 22, 2024, and February 23, 2024, not to exceed 3 hours per night:

Certificated Staff at \$40 per hour:

Christine Adams	Lisa Maletta	Ali Camac
Gina Sharpley	Genna Saltarelli	Brian Kehoe
Joanne Martin	Samantha Stoll	

11. Afterschool Intervention Teachers - Upon the recommendation of the Superintendent, the committee moves to approve the following as Afterschool Intervention Teachers at

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\$40 per hour for 3 hours and 45 minutes per week, to begin February 6, 2024 - March 27, 2024: [20-490-100-110/20-431-100-101]

Erica Mondragon
Quinn Crescenzo
Sara Smiley
Seneca Leiti
Amanda McCawley
Korey Morgenweck
Ali Camac

Chelsea Fortunato
Mary Hodgens
Catherine McGowan
Gina Sharpley
Gabiella Francisco
Kristin McSorley
Melinda Basdekis

Rebecca Barok
Lisa Maletta
Jan Clevenger
Caroline Bell
Kelly Montgomery
Allene Brady

12. Phonics First Training -

- a. Upon the recommendation of the Superintendent, the committee moves to approve the following staff for Phonics First Level I training at \$40 per hour, not to exceed 30 hours: [20-488-200-100]

Danielle Melder Grace Vicente

- b. Upon the recommendation of the Superintendent, the committee moves to approve the cost of the Phonics First Level I training kit for \$1,135 per person.

Danielle Melder Grace Vicente

13. Transitional Time - Upon the recommendation of the Superintendent, the committee moves to approve 1.5 hours of transitional time beyond the contractual work day for Danielle Melder at \$40 per hour.

14. STARS CST Liaison - Upon the recommendation of the Superintendent, the committee moves to approve the following STARS CST Liaison for the remainder of the 2023-2024 school year at \$40 per hour:

Luz Valentin

15. STARS Staff - Upon the recommendation of the Superintendent, the committee moves to approve the following STARS Staff for the 2023-2024 school year at \$20 per hour:

Jacqueline Yeager

16. Inclement Weather - Upon the recommendation of the Superintendent, the committee moves to approve the following as Additional Custodian/Maintenance Assistance during inclement weather, as needed, at \$25 per hour:

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John White

Doug Scholder

17. Thomas Jefferson University Occupational Therapy Intern - Upon the recommendation of the Superintendent, the Committee moves to approve the following Thomas Jefferson University Occupational Therapy Intern for the 2023-2024 school year:

Name	Clinical Practice/Hours	Cooperating Teacher	Dates
Michelle Schlechtweg	MSOT	Ana Heald	January 29, 2024 - March 15, 2024

18. Field Trips - Upon the recommendation of the Superintendent, the committee moves to approve the following Field Trips for the 2023-2024 school year:

GRADE/GROUP	DATE	FIELD TRIP	COST
GT Students	January 26, 2024	TechSpo Student Showcase Presentation	The Cost of Busing
Preschool	March 20, 2024 & March 21, 2024	Atlantic County Fitness	The Cost of Busing
Elementary Self Contained	March 27, 2024	We Rock the Spectrum	\$180 The Cost of Busing
3rd Grade	May 15, 2024 & May 17, 2024	AC Aquarium	\$6 per student \$10 per adult The Cost of Busing
Kindergarten	May 16, 2024	Cape May Zoo	\$240 The Cost of Busing
8th Grade	May 22, 2024	Smithville Inn	The Cost of Busing
4th Grade	May 29, 2024	Cold Spring Village	\$1,248 The Cost of Busing

19. Out of District Workshops - Upon the recommendation of the Superintendent, the committee moves to approve the following Out of District Workshops for the 2023-2024 school year:

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DATE	NAME	LOCATION	EVENT	REGISTRATION
January 26, 2024	Gina Sharpley	Stockton University	From Attic to Archives; Bringing South Jersey's History into the Classroom	No Fees
January 26, 2024	Melissa VanEmbden	ACSSSD	Cognitive Assessment: More than an IQ Score	No Fees The Cost of Mileage
January 31, 2024	Genna Saltarelli	Virtual	ESI-3 Training	No Fees
February 2, 2024	Brian Kehoe Jessica Carver Mary Alvarado	SRI & ETTC	An Overview of the Toolkit for Schools on Addressing Marijuana Legalization	No Fees
February 6, 2024 - May 28, 2024	Shana Caputo Jacqueline Yeager	Virtual	Rutgers Gardening Education Series	\$125 per person
March 11, 2024	Doug Scholder	Brigantine School	Healthy Schools Igniting Your PE Program	No Fees
March 13, 2024	Kevin Burns	Brookdale Community College	2024 Annual NJAMLE Conference	No Fees The Cost of Mileage
March 17 - March 20, 2024	Don Snyder Tyrone Schrum	Harrah's AC	NJSBGA Conference/Expo	No Fees
March 26, 2024	Mila Melton Julie Velluzzi	Westin- Mt. Laurel	NJASBO - Purchasing	\$175 non member \$125 Member The Cost of Mileage
Apr 16, 2024	Julie Velluzzi	Westin- Mt. Laurel	NJASBO - Audit	\$125 The Cost of Mileage

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FISCAL AFFAIRS COMMITTEE:

L. FINANCE:

20. EHP - Medical Insurance - The committee moves to ratify the corrected annual premium cost below for Amerihealth for EHP medical insurance for the period July 1, 2023 through June 30, 2024.

	Monthly Premiums	Annual Cost
Family	\$2,425.29	\$ 29,103.48

21. NJ High Impact Tutoring Reissue Competitive Grant - The committee moves to approve the submission of the NJ High Impact Tutoring Reissue Competitive grant application to the NJDOE in the amount of \$76,000, and to subsequently accept the grant funds.
22. Tuition Contract - Atlantic County Special Services School District (ACSSSD) - The committee moves to ratify the 2023/2024 tuition contract with Atlantic County Special Service School District (ACSSSD) to send student #11109023 effective December 13, 2023, for a prorated total cost of \$29,250.00 (117 days @ \$250/day)
23. HVAC Services - The committee moves to ratify the acceptance of the bid award for HVAC services to Peterson Service Co., Inc. through Educational Data Services, Inc Bid #11645, December 1, 2023, through December 1, 2024.
24. Professional Service Contract for Proposed Turf Field - The committee moves to approve the professional contract with Spiezle Architectural Group, Inc for the lump sum amount of \$39,000 for survey/geotechnical service and \$17,000 for concept plan/budget for a proposed turf field (see attachment).
25. School Related Activities Transportation Agreement with Assumption Regional - The committee moves to approve the FY2024 School Related Activities Transportation Agreement with Assumption Regional Catholic School to transport students to and from for the following trips:

- 05/23/2024 - Tuckerton Seaport (\$525.00)
- 05/23/2024 - Out of Sight Alpacas (\$525.00)
- 06/07/2024 - Cape May Zoo (\$850.00)

26. Additional Chapter 192/193 Aid - The committee moves to ratify the acceptance of the additional Chapter 192/193 Aid of \$9,890, for total 2023/2024 Chapter 192/193 aid in the amount of \$80,725:

Comp Ed:	\$26,073
Exam & Class:	\$20,676
Corrective Speech:	\$ 8,370

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Supplemental Instruction: \$25,606

27. Basketball Referee - The committee moves to ratify the 2023/2024 basketball referee rates, as follows:

2 officials per game:	\$ 70.00/official
1 official per game:	\$105.00/official

28. Go Teach Consultants, LLC - The committee moves to approve the purchase order contract with Go Teach Consultants, LLC for elementary school teacher professional development in the amount of \$1,000.

29. Treehouse Spa & Wellness, LLC - The committee moves to approve the purchase order contract with Treehouse Spa & Wellness, LLC for staff professional development on February 16, 2024 in the amount of \$1,500.

30. Shanti Revolution, LLC - The committee moves to approve the purchase order contract with Shanti Revolution, LLC for staff professional development on February 16, 2024 in the amount of \$300.

31. ARP Homeless Children and Youth II (ARP-HCY II) Amendment 1 - The committee moves to approve the submission of Amendment 1 of the ARP Homeless Children and Youth II (ARP-HCY II) Grant Application to the NJDOE to incorporate supplemental funding in the amount of \$427, total grant in the amount of \$8,625, and to subsequently accept the grant funds as follows:

Original ARP HCY II:	\$8,198
Supplemental ARP HCY II:	<u>\$ 427</u>
Total ARP HCY II:	\$8,625

M. OTHER BUSINESS:

32. TREASURER'S & SECRETARY'S REPORT - The committee moves to acknowledge the receipt of the Treasurer's and Secretary's Report for December, *which is in agreement*.

33. BOARD SECRETARY MONTHLY CERTIFICATION - The committee moves, that after review and pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Absecon Board of Education certifies that as December 31, 2023, after review of the Secretary's and Treasurer's Monthly Financial Reports (Revenue and Appropriation Sections), and upon consultation with the appropriate district officials that, to the best of our knowledge, no Major account or fund has been expended in violation of N.J.S.A. 18A:22-8.1-8.2, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

34. TRANSFERS - The committee moves to ratify December transfers.

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35. MONTHLY PURCHASE ORDERS/BILLS - The committee moves to approve the following:

Bills to be Approved for Payment	\$ 1,071,257.28
Check to be Ratified	\$ 8,437.25
Payroll (December) to be Ratified	\$ 1,373,762.11

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS

Q. NEXT MEETING DATE - February 27, 2024

R. EXECUTIVE SESSION - Motion to adopt the following resolution: BE IT RESOLVED by the Absecon Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into the Executive Session to discuss personnel, student matters and potential litigation. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special, or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

S. ADJOURNMENT